



**MEMORANDUM**

**TO :** All Regional Directors  
Jail Wardens

**ATTN :** BJMP National, BJMPRO, and Jail COVID 19 Task Forces

**SUBJECT :** **BJMP COVID 19 Advisory #3: ALLOWING RELATIVES TO BRING OR HAND-OVER SUPPLEMENTAL FOOD/MEAL AND MEDICINE FOR OUR PDL**

**DATE :** MAR 14 2020

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**I. References:**

1. Presidential Proclamation No. 922 Declaring a State of Public Health Emergency throughout the Philippines dated March 8, 2020;
2. BJMP OPLAN on the 2019 Novel Corona Virus dated March 10, 2020;
3. Precautionary Measures re: COVID-19 dated March 10, 2020;
4. Reports and concerns from BJMP Jail Units

**II. Issues, Concerns and Implications:**

5. Concerns of our jail units regarding handing over of supplemental food/meal and medicine by relatives of PDL to the facility.
6. This gesture can boost the morale of our PDL amid the suspension of visitation activities.
7. However, it can be a mode of transmitting the virus to the facility.

**III. Recommended Actions:**

8. If food and medicine supplies of a jail facility are enough, it will be the discretion of the Jail Warden to prohibit temporarily the handing over or "paabot" of supplemental food/meal and medicine by relatives for our PDL.
9. If this is not possible, the following precautionary measures shall be observed and taken into consideration:
  - a. Provide a dedicated receiving area.
  - b. Only one personnel is to be designated in receiving the supplemental food and medicine to be handed over.
  - c. All precautionary measures should be observed.
    - The designated personnel must wear gloves (if available plastic food preparation gloves may do/surgical gloves in health clinic),
    - Face mask must be worn to avoid touching the face, and
    - Observe social distancing (as much as possible do not come near the relative handing over the food or medicine).

- d. Transfer the food/meal into a clean container (this can also be the chance to search for any contraband mixed or imbedded in the food).
- e. Return the handed container to the relative or dispose of properly into a designated trash bin.
- f. Observe precautionary measures in handing over the transferred food or medicine to the recipient PDL.
- g. The personnel wearing gloves must exercise utmost caution and care in not holding other objects as the gloves may already be contaminated by holding and handling food containers brought by relatives of PDL.
- h. The designated personnel must practice hand washing and sanitation thereafter and always keep in mind the precautionary measures when mingling with other jail personnel.

10. If food and medicine supplies in the jail are sufficient, the best option is to disallow handing over of food to prevent the transmission of the virus. It should be well-coordinated and well-explained both to PDL and their relatives. This shall be temporary until the State of Public Health Emergency/community quarantine is lifted.

11. Please be guided accordingly.

**BY AUTHORITY OF THE CHIEF, BJMP:**

**JSSUPT BABY NCEL P MONTALVO**  
Director for Operations  
Co-Chairperson,  
BJMP National COVID19 Task Force