



Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
**BUREAU OF JAIL MANAGEMENT AND PENOLOGY**  
**NATIONAL HEADQUARTERS**  
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**MEMORANDUM**

TO : Regional Directors of the Jail Bureau

ATTN : BJMPRO COVID-19 Task Force  
All Jail Wardens

SUBJECT : **BJMP COVID-19 ADVISORY #33: GUIDELINES ON THE TRANSFER OF PDL TO BUCOR DURING COVID-19 PANDEMIC**

DATE : JUL 23 2020

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1. References:

- a. Memorandum from CSUPT LUIGI C TAN, Acting Director, Directorate for Reception and Diagnostics re: Additional Guidelines for Admission of PDL, dated July 4, 2020;
- b. R.A. No. 11469 or the Bayanihan to Heal as One Act;
- c. BJMP COVID-19 Advisory #5 dated March 19, 2020;
- d. Presidential Proclamation No. 929 s. 2020;
- e. Presidential Proclamation No. 922 s. 2020; and
- f. IATF Resolution No. 29.

2. One of decongestion programs of the Jail Bureau is the transfer of Persons Deprived of Liberty (PDL) to the Bureau of Corrections (BuCor). However, due to the COVID-19 pandemic, established standard operating procedures on the transfer of PDL from BJMP jail facilities to BuCor required compliance to Department of Health and Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID) guidelines to prevent the spread of COVID-19 inside correctional institutions.

3. Thus, the following guidelines must be observed in the transfer of insular prisoners to BuCor:

- a. Upon receipt of the mittimus order from court, concerned PDL shall undergo quarantine/isolation for fourteen (14) days prior to actual date of transfer. Likewise, inform the court upon transfer of the subject to BuCor.
- b. If PDL manifests COVID-19 symptoms within 14-day quarantine/isolation period, three (3) days of quarantine/isolation period must be added from the day that the subject PDL stop manifesting any COVID-19 related symptoms.
- c. Three (3) days prior to transfer, the PDL shall undergo swab test or rapid diagnostic test depending on the availability of the said COVID-19 test. If the subject PDL tested positive, he/she shall be transferred to COVID-19 Isolation Center for appropriate health treatment.
- d. BTV shall be subjected to disinfection procedure prior and after the travel.
- e. The Regional Office or the Warden shall coordinate with LGUs of the transfer of PDL for them to be allowed to pass within border to border.
- f. Escorting personnel on the transfer of PDL shall:
  - i. Secure health certificate from their local health office and travel order prior to the travel.
  - ii. Only stop when buying foods and for personal necessities.

- iii. Submit an original copy of the health certificate of the PDL issued by a medical doctor upon commitment of PDL to BuCor.
  - iv. Upon return to the jail facility, escorting personnel shall undergo rapid diagnostic test and 14-day quarantine period. Further, if escorting personnel originated from NCR, he/she shall undergo rapid diagnostic test prior departure from the airport and secure the necessary health requirements of their LGU of destination.
4. For guidance and strict compliance.

**BY AUTHORITY OF THE CHIEF, BJMP:**



**MA ANNIE A ESPINOSA**  
Jail Senior Superintendent  
Director for Operations  
Co-Chairperson, BJMP National  
COVID-19 Task Force